



AGENDA

- VISION:** The Washington Elementary School District is committed to achieving excellence for every child, every day, every opportunity.
- DATE:** January 12, 2017
- TIME:** Regular Meeting 7:00 p.m.
- PLACE:** Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Organization of the Board

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C. Moment of Silence and Meditation

D. Pledge of Allegiance

E. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion _____ Second _____ Vote _____

F. Approval of the Minutes

It is recommended that the Governing Board approve the Minutes of the December 8, 2016 Regular Meeting and Executive Session.

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Motion _____ Second _____ Vote _____

G. Current Events and Acknowledgments: Governing Board and Superintendent

H. Showcase and Celebration of Departments/Programs/Schools

Dr. Lyn Bailey, Assistant Superintendent of Administrative Services, Mrs. Shannon Bonnette, Director of School Support, Mrs. Carol Patterson, Administrative Coach, and Mrs. Courtney Stevens, Director of Accountability will provide the Board with an overview of the role the Administrative Coach within Washington Elementary School District.

I. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

J. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. **CONSENT AGENDA**

*A. Approval/Ratification of Vouchers

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.

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*B. Personnel Items

Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.

9 - 12

*C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of **\$49,460.78** (The Value of Donated Items is Determined by the Donor)

Donor	School/Department	Amount/ Value
Arizona Science Center	Acacia Elementary	\$480.00
Arizona Science Center	Acacia Elementary - Afterschool Academy	\$625.00
Lakeshore Learning Materials	Academic Support Programs Department	\$500.00
CE Davis and Jessie Lou Davis	Maryland School	\$500.00
Safeway	Moon Mountain Elementary	\$1,000.00
Donors Choose	Mountain Sky Junior High	\$712.73
Rene Lafalce Schlimm	Mountain View School	\$2,300.00
Total Office Interiors	Palo Verde Middle School	\$6,464.25
Orangewood PTA	Orangewood School	\$400.00
Robotics Education & Competition Foundation	Orangewood School	\$582.00
Washington Education Foundation	Sunburst Elementary	\$500.00
North Phoenix Kiwanis	Social Services Department	\$33,295.99
Donors Choose	Washington Elementary School	\$2,100.81

13 - 14

*D. Acceptance of Wishes for Teachers

Amount	Teacher	School	Item(s)
\$5,000.00	Beth Perry	Sahuaro Elementary	Classroom Technology
\$5,000.00	Jenna Frisby	Roadrunner Elementary	Classroom Technology
\$5,000.00	Marieluise Taylor	Washington Elementary	Classroom Technology

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Amount	Teacher	School	Item(s)
\$5,000.00	Jennifer George	Washington Elementary	Classroom Technology
\$5,000.00	Thomas Aron	Alta Vista Elementary	Musical Instruments
\$5,000.00	Gail Hayes	Moon Mountain Elementary	CCB Therapy Materials
\$5,000.00	Erin Johnson	Lookout Mountain Elementary	Classroom Technology
\$5,000.00	Destinee Armstrong	Sunset Elementary	Classroom Technology

- *E. Acceptance of the Building Renewal Grant in the amount of \$1,603.00 16 - 17
- *F. Award of Contract – 16.026 Construction Manager at Risk (CMAR) for Abraham Lincoln Site Improvement Project to McCarthy Building Companies, Inc. in an amount not-to-exceed \$15,000.00 for Pre-Construction Services 18 - 20
- *G. Award of Contract – 16.027 Construction Manager at Risk (CMAR) for Tumbleweed Site Improvement Project to Concord General Contracting in an amount not-to-exceed \$12,250.00 for Pre-Construction Services 21 - 23
- *H. Approval of First Reading of Proposed Amended Board Policy GCK © - Professional Staff Assignments And Transfers 24 - 25
- *I. Teacher Evaluation System Verification – Statement of Assurance 26 - 28

III. ACTION/DISCUSSION ITEM

- A. Proposed Governing Board Meeting Dates for the 2017-2018 School Year 29 - 31
- Motion _____ Second _____ Vote _____

IV. FUTURE AGENDA ITEMS

V. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-896-6290 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u>X</u>	Action
		<u>X</u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent		Information
			1 st Reading

DATE: January 12, 2017

AGENDA ITEM: Organization of the Board

INITIATED BY:	<u>Shannon Tucker, Governing Board Secretary</u>	SUBMITTED BY:	<u>Shannon Tucker, Governing Board Secretary</u>
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PRESENTER AT GOVERNING BOARD MEETING: Aaron Jahneke, Governing Board President

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BDA; A.R.S. 15-321

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Pursuant to A.R.S. 15-321 and Governing Board Policy BDA, the Governing Board is required to hold an organizational meeting prior to January 15 to elect officers.

The current presiding President will call for nominations for the position of President. Any interested Board member may submit his/her name for consideration or be nominated by another Board member. The nominee(s) will state the reasons for desiring the position. Board members will then cast a voice vote. A majority vote of the Board members will decide the election unless there are three (3) or more choices. A plurality vote will then be used.

The newly elected President will call for nominations for the position of Vice President. Any interested Board member may submit his/her name for consideration or be nominated by another Board member. The nominee(s) will state the reasons for desiring the position. Board members will then cast a voice vote. A majority vote of the Board members will decide the election unless there are three (3) or more choices. A plurality vote will then be used.

The current policy BDA and BDB is attached.

SUMMARY AND RECOMMENDATION

At the discretion of the Governing Board.

Superintendent 

Agenda Item I.B.

BDA BOARD ORGANIZATIONAL MEETING

For the purpose of organization of the Governing Board, the Board shall meet at the most convenient public facility in the District. (If a public facility is not available within the District, the Board may meet at any available public facility convenient to all Board members, regardless of the county or school district in which the facility is located.) Such meeting shall be held between January 1 and January 15 next following the election or annually.

The meeting shall be called to order by the President of the Board for the preceding year, or the Vice-President, in the order of priority, provided one (1) of these officers is still a member of the Board. If none of the former officers is a member of the Board, a temporary president shall be elected and the meeting shall be called to order by the temporary president. The person calling the meeting to order shall preside until the successor is chosen.

The new President of the Board shall take office upon election. The Board shall then elect a Vice-President.

All officers of the Board shall hold office for a term of one (1) year and until their successors are elected.

Whenever there is a vacancy in the office of President or Vice-President, the Board shall elect a new officer to fill the vacancy during the unexpired term of office.

Adopted: January 13, 2011

LEGAL REF.:

A.R.S.

15-321

38-431 et seq.

CROSS REF.:

BDB - Board Officers

BE - School Board Meetings

BEC - Executive Sessions/Open Meetings

BEDA - Notification of Board Meetings

BDB BOARD OFFICERS

President

The duties of the President of the Board shall be as follows:

- Preside over all meetings and conduct meetings in accordance with Arizona law and policies of the District.
- Affix signatures to papers and documents as authorized by the Board or by law.
- Perform all duties imposed by statute.
- Represent the District before members of the community when authorized by the Board.
- Consult with the Superintendent and, on behalf of the Governing Board as a whole, approve items to be placed on the agenda for each meeting.
- Consult with Board members on proposed agenda.
- Encourage and maintain orderly and democratic participation.
- Keep all discussions factual and on the subject at hand.
- Allow for full and complete exploration of each item of business.

In the absence of the President of the Board, the Vice-President shall assume this position temporarily and perform all the functions of the President.

In the absence of both the President and Vice-President, the remaining three (3) members of the Board shall elect a temporary president for that meeting only. The minutes of the meeting shall reflect the election of the temporary president.

Vice-President

The Vice-President, or President in absence of the Vice-President or other designee of the Board, shall be responsible for the review of all expense vouchers prior to the Board meeting in which action is scheduled and sign such papers or documents required by the Board or by law.

Adopted: September 25, 2014

LEGAL REF.:

A.R.S.15-321

CROSS REF.:

BDF - Advisory Committees

BEC - Executive Sessions/Open Meetings

BED - Meeting Procedures/Bylaws

BEDB - Agenda

BEDBA - Agenda Preparation and Dissemination

BEDH - Public Participation at Board Meetings

Agenda Item: I.B.

**GOVERNING BOARD MINUTES:
REGULAR MEETING**

2016-2017

December 8, 2016

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION**A. Call to Order and Roll Call**

Mr. Jahneke called the meeting to order at 7:02 p.m. Governing Board members constituting a quorum present were: Mr. Bill Adams and Mrs. Tee Lambert.

Mr. Larry Herrera arrived at 7:04 p.m.

B. Moment of Silence and Meditation

Mr. Jahneke called for a moment of silence and mediation.

C. Pledge of Allegiance

Mr. Jahneke led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda**4 - 0**

A motion was made by Mrs. Lambert that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Mr. Adams. The motion carried.

E. Approval of the Minutes**3-0-1**

A motion was made by Mr. Lambert that the Governing Board approve the Minutes of the November 10, 2016 Regular Meeting. The motion was seconded by Mr. Adams. The motion carried.

Mr. Herrera abstained.

F. Current Events and Acknowledgments: Governing Board and Superintendent:

Mr. Adams:

- Recently visited Washington Elementary and Roadrunner Elementary.

Mrs. Lambert:

- Wished everyone a Happy Holiday.

Mr. Herrera:

- Recently visited Sweetwater School, Roadrunner Elementary, Washington Elementary, Lakeview Elementary, Cholla Middle School, Ironwood Elementary, and Arroyo Elementary.

Mr. Jahneke:

- Welcomed Vanessa Lopez, a student at Greenway High School, who is observing as part of student council.
- Acknowledged the new student artwork on display by students at Abraham Lincoln, Maryland, Mountain View, Orangewood, Sunnyslope, and Sweetwater.
- Wished everyone a happy Holiday and New Year.

Superintendent Stanton welcomed and thanked all of the individuals from Grand Canyon University who are working on their advance degrees.

Superintendent Stanton attended:

- Holiday music programs at Desert View Elementary and John Jacobs Elementary.
- Basketball tournament at Cholla Middle School.
- Parent Leadership Team meeting where there were wonderful presentations from David Velazquez and Harry Leon.
- Classroom walk-throughs and thanked Dr. Bailey and her team for organizing.
- Employee of the month breakfast.

G. Showcase and Celebration of Departments/Programs/Schools

Dr. Stanton introduced Mrs. Mrs. Courtney Stevens, Director of Accountability and Mr. Harry Leon, Director of Safety and Mentoring who provided the Board with an update on the District's Climate and Culture Data.

Goals:

- ✓ Decrease long term suspensions by 50% from school year 2015-2016
- ✓ Decrease referrals for repeat chronic offenders by 50% from school year 2015-2016

2016-2017 First Quarter Progress:

- ✓ Long Term suspensions down 60% from 17 to 7
- ✓ Repeat Chronic Offenders projected to be down 60% for end of year.
303 total infractions last year, 31 for the first quarter this year
- ✓ Aggression down 30%, 1291 for the first quarter this year compared to 1832 for the first quarter last year

Mr. Leon left the Board with the following talking points:

- ✓ WESD understands that climate and culture play an vital role in both the academic and personal success of all students
- ✓ WESD has data systems in place as well as ongoing training and support to assist sites in utilizing their discipline and attendance data to identify needs and successes
- ✓ The Safety & Mentoring Department is effectively engaged in multiple initiatives to provide more opportunities for students at risk to be successful

I. Public Participation

There was no public participation.

II. Approval of the consent Agenda

4 – 0

A motion was made by Mr. Larry Herrera that the Governing Board approve the Consent Agenda items as presented. The motion was seconded by Mrs. Lambert. The motion carried.

Mr. Jahneke thanked all of individuals, organizations, and companies who have donated to the students and staff at WESD.

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

4 – 0

Approved and ratified the vouchers as presented.

***B. Personnel Items**

4 – 0

Approved the personnel items as presented.

***C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of \$3,685.00 (The Value of Donated Items is Determined by the Donor)**

4 – 0

Donor	School/Department	Amount/Value
Maricopa County Juvenile Probation	Mountain Sky Junior High	\$ 350.00
Colleen Dougherty	Mountain View School	\$ 585.00
Sunnyslope High School	Mountain View School	\$1,500.00
Verizon Foundation	Orangewood School	\$ 750.00
American Express Foundation	Washington Elementary	\$ 500.00

- *D. **Acceptance of the Washington Education Foundation Grants in the amount of \$10,710.20 and APS/ Phoenix Sun Charites Grant in the amount of \$2,500.00 the on Behalf of the District.** 4 – 0
- *E. **Acceptance of (3) Building Renewal Grants Totaling \$7,442.00.** 4 – 0
- *F. **Acceptance of E-rate Funds** 4 – 0
- *G. **Settlement of Claim Against the District** 4 – 0
- *H. **Approval of Amendment to the Intergovernmental Agreement with the City of Phoenix for the Head Start Program** 4 – 0
- *I. **2016-2017 Revenue Budget** 4 – 0
- *J. **Employee Phased Retirement Program** 4 – 0

III. INFORMATION/ DISCUSSION ITEM

A. **2016 United Way Update**

Superintendent Stanton introduced Ms. Pam Horton, Director of Digital and Crisis Communications Coordinator who provided the Board with an update of the 2016 United Way campaign.

Ms. Horton announced that Washington Elementary School District contributed \$46,813.00 to the 2016 United Way campaign which is a 20 percent increase from 2015 and \$6,813.00 more than the goal of \$40,000.00. Ms. Horton said that this year, the District Office led the campaign in total giving, with contributions of \$5,253.00; however, it was Sunburst Elementary that raised the most per capita with a total of \$3,964.00.

Sunburst campaign coordinator Sally Cook and the principal, Rhonda Warren were presented with a check for \$500.00 courtesy of the Washington Education Foundation (WEF). Sunburst won the additional money from the WEF. In addition, the WEF has provided five \$50 Westcor gift cards to the campaign.

IV. ACTION/ DISCUSSION ITEM

A. **Consideration for Approval to Enter Into a Revocable Permit with the City of Phoenix for Fencings Additions in the Right of Way Adjacent to Mountain View School**

Superintendent Stanton introduced Mrs. Thompson who provided the Board with a request to enter into a Revocable Permit with the City of Phoenix for fencings additional in the right of way adjacent to Mountain View School. Ms. Thompson explained that the request is to prevent students from crossing the lane and illegally crossing 9th Avenue to get to their parent's vehicles parked on various adjacent streets.

4 - 0

Mr. Mike Kramer, Director of Capital Projects Department and the Michael Waters, Principal of Mountain View Schools met with the homeowner most impacted by the current levels of traffic congestions along Cochise Drive and the homeowner is in full support of the proposed fencing additions.

A motion was made by Mr. Bill Adams that the Governing Board approve the District to enter into a revocable permit with the City of Phoenix to allow the additional of fencing in the right-of-way along 9th Avenue adjacent to Mountain View School. The motion was seconded by Mr. Larry Herrera. The motion passed 4 – 0.

B. Utilize an Intergovernmental Cooperative Purchase Agreement Contract through Mohave Educational Services Cooperative (MESC) for the Purchase of New Copiers

Superintendent Stanton introduced Mr. Howard Kropp who presented to the Board a request to utilize an Intergovernmental Cooperative Purchase Agreement Contract through Mohave Educational Services Cooperative (MESC) for the purchase of new copiers. Mr. Kropp explained that the copier new lease would result in an annual savings of \$96,400.92 for fiscal year 2018 and through 2021, plus a savings in the current year of \$202,756.08. Mr. Kropp also shared with the Board that the new copiers would have newer technology and provide faster copies to all school sites and departments.

4 - 0

A motion was made by Mr. Adams that the Governing Board approve an Intergovernmental Cooperative Purchase Agreement Contract through Mohave Educational Services Cooperative (MESC) for the Purchase of New Copiers. The motion was seconded by Mrs. Lambert. The motion passed 4 – 0.

V. FUTURE AGENDA ITEMS

No future agenda items requested

VI. CALL FOR EXECUTIVE SESSION

4 - 0

A motion was made by Mrs. Lambert to call for an Executive Session at 7:57 p.m. The motion was seconded by Mr. Adams. The motion carried.

VI RECESSING OF REGULAR MEETING FOR EXECUTIVE SESSION

VII. RECONVENING OF REGULAR MEETING

VIII. ADJOURNMENT

A motion was made by Mr. Adams to adjourn the meeting at 10:29 p.m. The motion was seconded by Mrs. Lambert. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Discussion
		<u> </u>	Information
		<u> </u>	1 st Reading

DATE: January 12, 2017

AGENDA ITEM: *Approval/Ratification of Vouchers

INITIATED BY:	Elizabeth Martinez, Accounting Manager	SUBMITTED BY:	David Velazquez, Director of Finance
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PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA, DK and A.R.S. §15-321</u>
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SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY16/17 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

12/02/16	3,028,480.49
12/16/16	3,145,115.02
Totals:	<u>6,173,595.51</u>

APPROVE/RATIFY FY 16/17 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

11/23/16	4,877,402.65
11/30/16	1,608,098.85
12/07/16	5,855,841.42
12/14/16	2,187,013.19
Totals:	<u>14,528,356.11</u>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

AGENDA ITEM: *Personnel Items

SUBMITTED BY: Justin Wing, Director of
Human Resources

Justin Wing, Director of Human Resources

BBA

Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

It is recommended that the ~~Governing~~ Board approve the personnel items as presented.

Superintendent

RECOMMENDED PERSONNEL ACTIONS

January 12, 2017

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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N/A

B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Bott	Judy	Teacher-3rd Grade	Maryland	Resignation	1.5	12/12/2016
Frye	Linda	Speech Pathologist	John Jacobs	Retirement	2	5/24/2017
Harpt	Randy	Teacher-4th Grade	Washington	Retirement	29	5/24/2017
Kure	Cecelia	Teacher-4th Grade	Sweetwater	Retirement	22	5/24/2017
Lewis	Jessica	Teacher-PE	Arroyo	Resignation	2	12/23/2016
McSpadden	Maurice	Teacher-Social Studies	Mountain View	Resignation	6 mo.	12/23/2016
Norman	Janet	Teacher-Music	Ironwood	Resignation	5 mo.	12/23/2016
Parker	Diana	Teacher-Language Arts	Cholla	Resignation	1.5	12/23/2016
Risser	Stephanie	Teacher-CCSC	Desert Foothills	Resignation	1	11/23/2016
Tryon	Karen	Teacher-4th Grade	Desert View	Resignation from SmartSchools	5 mo.	12/23/2016

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
McCartney	Patricia	ELL Testing Specialist	Shaw Butte	Resignation	19	12/20/2016
Mobley	Jeremy	Office Specialist	Maintenance	Resignation	4.5	12/1/2016
Orrantia	Norma	Night Custodian	Cholla	Resignation	4 mo.	12/9/2016
Sherman	Virginia	Bus Driver	Transportation	Resignation	14	12/22/2016
Tellez	Mariana	Custodian	Mountain View	Resignation	9	12/16/2016

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Alegria-Hernandez	Lucia	KidSpace Asst.	Lookout Mountain	Resignation	3 mo.	12/16/2016
Bonfil Martinez	Heriberta	Food Service Clerk	Sahuaro	Resignation	2 mo.	11/18/2016
Corpus Morris	Pia	KidSpace Site Coordinator	Acacia	Resignation	3 mo.	12/7/2016
Garcia Chavez	Yesica	Monitor	Maryland	Resignation	2 days	11/1/2016
Gomez Fuentes	Erika	Preschool Asst.	Desert View	Resignation	2	12/22/2016
Jex	Kaitlan	Food Service Helper	Cholla	Resignation	4 mo.	12/9/2016
Khilkhal	Zainab	Crossing Guard	Manzanita	Resignation	1	11/10/2016
King	Kyle	Bus Assistant	Transportation	Resignation	3 mo.	11/30/2016
Levreau	Jean	Special Ed. Asst.	Sweetwater	Resignation	3	12/7/2016

RECOMMENDED PERSONNEL ACTIONS

January 12, 2017

D. PART-TIME CLASSIFIED (continued)

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Lee	Jillian	KidSpace Asst.	Alta Vista	Resignation	1.5	12/22/2016
McKee	Ian	Suspension Monitor	Sunnyslope	Termination	3 mo.	12/5/2016
Miles	Charles	Crossing Guard	Lookout Mt.	Resignation	2	12/1/2016
Miske	Dina	Paraprofessional	Cactus Wren	Resignation	4 mo.	12/2/2016
Plaum	Sara	KidSpace Asst.	Abraham Lincoln	Resignation	6 mo.	12/22/2016
Stevenson	Barbara	Food Service Helper	John Jacobs	Resignation	1 wk.	11/29/2016
Torres Crispin	Stephanie	Special Ed. Asst.	Desert View	Resignation	3 mo.	11/4/2016
Villegas	Adrian	Crossing Guard	Shaw Butte	Resignation	3 mo.	12/12/2016
Zampini	Leah	Paraprofessional	Cactus Wren	Resignation	1.5	1/11/2017

II. EMPLOYMENT

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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N/A

B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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Bonnette	Marlee	Teacher-4th Grade	E	Ocotillo
Pott	Heather	Teacher-2nd Grade	E	Sahuaro
Taylor	Angeline	Teacher-4th Grade	E	Lookout Mt.

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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Brust	Marc	Support Instructor	N	Mountain View
Mortemore	Vanessa	Special Ed. Assistant	E	Lookout Mt.
Tamez	Laura	Paraprofessional	E	Acacia

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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Ayala	Victoria	Paraprofessional	E	Manzanita
Campbell	Brandi	Special Ed. Asst.	E	Sweetwater
Chbada	Jemaa	Food Service Helper	E	Food Service
Daviet	Leslie	Bus Driver	E	Transportation
DeRito	Amber	Paraprofessional	E	Sunnyslope
Echols	Ryan	Bus Driver	E	Transportation
Garcia	Lianna	ELL Testing Specialist	E	Mountain View
Gonzalez	Jazmin	KidSpace Assistant	E	Tumbleweed
Quintero				
Goodin	Brianna	Food Service Helper	E	Sahuaro
Jones	Ashley	Crossing Guard	E	Arroyo
Korza	Jean-Luc	Special Ed. Asst.	E	Sweetwater

RECOMMENDED PERSONNEL ACTIONS

January 12, 2017

D. PART-TIME CLASSIFIED (continued)

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Moor	Patrick	Paraprofessional	E	Mountain View
Patterson	Jo	KidSpace Assistant	E	Moon Mountain
Preciado	Martha	Food Service Helper	E	Cholla
Schlaak	Norka	KidSpace Assistant	E	Roadrunner
Smith	Cynthia	Food Service Unit Leader	E	Food Service
Tarr	Joshua	Bus Assistant	E	Transportation
Trujillo	Alyssa	Monitor	E	Maryland
Valles	Daniel	KidSpace Assistant	E	Abraham
Vela	Destiny	Special Ed. Asst.	E	Sweetwater

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	January 12, 2017		

AGENDA ITEM: *Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of **\$49,460.78** (The Value of Donated Items is Determined by the Donor)

INITIATED BY:	Shannon Tucker, Board Secretary	SUBMITTED BY:	Shannon Tucker, Board Secretary
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PRESENTER AT GOVERNING BOARD MEETING: Dr. Paul Stanton, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	BBA and A.R.S. §15-341
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SUPPORTING DATA

Funding Source: Donations
Budgeted: N/A

In accordance with Board policy, the Governing Board is advised that the following items have been received in support of Washington Elementary School District students, parents, and staff.

1. Arizona Science Center donated a check in the amount of \$480.00 to Acacia Elementary for the cost of transportation for student field trips.
2. Arizona Science Center donated interactive demonstration science stations ran by Arizona Science Center employees with an approximate value of \$625.00 to Acacia Elementary Afterschool Academy's fourth through sixth grade STEAM Showcase Night.
3. Lakeshore Learning Materials donated food with an approximate value of \$500.00 to The Academic Support Program Department to support the Holiday Appreciation Event for Washington Elementary School District staff members.
4. CE Davis and Jessie Lou Davis donated an electronic keyboard and stand with an approximate value of \$500.00 to Maryland School for the benefit of music students.
5. Safeway donated a certificate with an approximate value of \$1,000.00 to Moon Mountain Elementary to be used to purchase supplies for students and staff.
6. Donors Choose donated three Dell Inspiron laptops with an approximate value of \$712.73 to Mountain Sky Junior High School for the benefit of students in Life Management classes.
7. Rene Lafalce Schlimm donated 110 journals with an approximate value of \$2,300.00 to Mountain View School for the benefit of students in the Pencil PAL classes.
8. Total Office Interiors donated furniture with an approximate value of \$6,464.25 to Palo Verde Middle School for the benefit of students and staff.

January 12, 2017

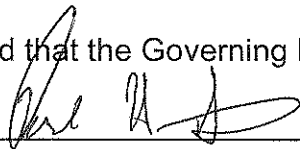
*Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of \$47,357.97 (The Value of Donated Items is Determined by the Donor)

9. Orangewood PTA donated a check in the amount of \$400.00 to Orangewood School to be used towards student field trips.
10. Robotics Education & Competition Foundation donated a check in the amount of \$582.00 to Orangewood School to support Robotics and STEM education.
11. Washington Education Foundation donated a check in the amount of \$500.00 to Sunburst Elementary to support students and staff.
12. North Phoenix Kiwanis donated a check in the amount of \$33,295.99 to The Social Services Department to support school and students needs within Washington Elementary School District.
13. Donors Choose donated seven Chromebooks and a management console with an approximate value of \$2,100.81 to Washington Elementary School for the benefit of students.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent



WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Paul Stanton, Superintendent Discussion
 DATE: January 12, 2017 Information
1st Reading

AGENDA ITEM: *Acceptance of Wishes for Teachers Items in the amount of \$40,000.

INITIATED BY: Mrs. Courtney Stevens, SUBMITTED Mrs. Courtney Stevens,
 Director of Accountability BY: Director of Accountability

PRESENTER AT GOVERNING BOARD MEETING: Dr. Paul Stanton, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

Funding Source: Donations
 Budgeted: N/A

In accordance with Board policy, the Governing Board is advised that the following Wishes for Teachers items have been awarded in support of Washington Elementary School District students, parents, and staff.

Items funded through Wishes for Teachers are considered to be the property of the classroom.

Amount	Teacher	School	Description of Item(s)
\$5,000.00	Thomas Aron	Alta Vista Elementary	Musical Instruments
\$5,000.00	Erin Johnson	Lookout Mountain Elementary	Classroom Technology
\$5,000.00	Gail Hayes	Moon Mountain Elementary	CCB Therapy Materials
\$5,000.00	Jenna Frisby	Roadrunner Elementary	Classroom Technology
\$5,000.00	Beth Perry	Sahuaro Elementary	Classroom Technology
\$5,000.00	Destinee Armstrong	Sunset Elementary	Classroom Technology
\$5,000.00	Marieluise Taylor	Washington Elementary	Classroom Technology
\$5,000.00	Jennifer George	Washington Elementary	Classroom Technology

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board accept the Wishes for Teachers awards as presented.

Superintendent 

Agenda Item *II.D.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Discussion
		<u> </u>	Information
		<u> </u>	1 st Reading
DATE:	January 12, 2017		
AGENDA ITEM:	<u>*Acceptance of the Building Renewal Grant in the amount of \$1,603.00</u>		
INITIATED BY:	Kim Orozco, Finance Manager of Capital Projects and Maintenance	SUBMITTED BY:	Mike Kramer, Director of Capital Projects and Maintenance
PRESENTER AT GOVERNING BOARD MEETING:	<u>Mike Kramer, Director of Capital Projects and Maintenance</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

Funding Source: Grants
Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grant has been received in support of Washington Elementary School District (WESD) students, parents, and staff.

The Building Renewal Grant provides funding for the replacement of a commercial 40-gallon gas water heater at Palo Verde Middle School. The Executive Director of the School Facilities Board had determined that the circumstances described in the WESD application required immediate action and the award of the grant was authorized.

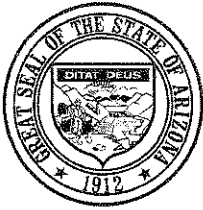
The award of this grant provides WESD the opportunity to procure the purchase and installation of this equipment utilizing Building Renewal Grant funds in lieu of district capital funds.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Building Renewal Grant in the amount of \$1,603.00.

Superintendent 

Agenda Item: *II.E.



STATE OF ARIZONA
SCHOOL FACILITIES BOARD

Governor of Arizona
Douglas A. Ducey

Executive Director
Paul G. Bakalis

November 18, 2016

Dr. Paul Stanton, Superintendent
Washington Elementary School District
8610 N. 19th Ave.
Phoenix, AZ 85021-4294

Dear Superintendent:

The School Facilities Board's Executive Director has reviewed your application for Building Renewal Grant funding.

The Executive Director has determined that the circumstances described by the school district in its application require immediate action. Therefore, these monies are being awarded by the Executive Director as authorized by the Building Renewal Grant Policy IX.C., granting authority to award up to \$50,000 in Building Renewal Grant funds to a project.

The Executive Director will present the application for approval at the next regularly scheduled Board meeting. If the Board votes to not authorize funding, the Executive Director will not authorize any additional expenditures.

The currently authorized funding is as follows:

School	Palo Verde Middle School
Project Number	070406148-1001-022BRG
Project Scope	Replace 40-gallon water heater - 2016
Architecture & Engineering Funding	\$0
Construction Funding	\$1,453
*Contingency	\$150
District Funding	\$0
Total SFB Funding	\$1,603

*Contingency may only be used with SFB staff approval.

Attached are:

1. Terms and Conditions - **Please read carefully. The Terms & Conditions must be signed by the district's governing board president. Once executed, return to me at kcampbell@azsfb.gov.** Funding will become available once the properly executed Terms & Conditions are received in our office.
2. Request for Funds - This is a template; please **make copies** of this form as each invoice submitted must be accompanied by a completed Request for Funds. If the district is supplementing the project with local funds, invoices will be paid using district funding until exhausted and then SFB funding will be applied. Warrants will be drawn and sent to the county treasurer, at which time the district will receive e-mail notification. Send these forms (with invoices) to accountspayable@azsfb.gov.

Please contact your liaison for this project, Gerry Breuer, at 602-542-6139 if you have any questions.

Sincerely,

Paul Bakalis

Paul Bakalis
Executive Director

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Discussion
		<u> </u>	Information
		<u> </u>	1 st Reading
DATE:	January 12, 2017		
AGENDA ITEM:	*Award of Contract – 16.026 Construction Manager at Risk (CMAR) for Abraham Lincoln Site Improvement Project to McCarthy Building Companies, Inc. in an amount not-to-exceed \$15,000.00 for Pre-Construction Services		
INITIATED BY:	Howard Kropp, Director of Purchasing	SUBMITTED BY:	Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING:	Howard Kropp, Director of Purchasing		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195		

SUPPORTING DATA

Funding Source: Bond
Budgeted: Yes

On October 24, 2016, the District issued a Request for Qualifications (RFQ) No. 16.026, Construction Manager at Risk (CMAR) Services for the Abraham Lincoln Site Improvement Project. The purpose of this RFQ is to obtain a qualified firm to provide pre-construction and construction services. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Seventy (70) vendors were notified of the solicitation. Eleven (11) responsive, responsible offers were received and opened on November 8, 2016. The committee was comprised of Mike Kramer, Director of Capital Projects and Maintenance; Kim Orozco, Finance Manager for Capital Projects and Maintenance; Andre Robles, Maintenance Manager; Tara Mayole, Principal of Abraham Lincoln Traditional School; Scott Young, President/Secretary of Sky Engineering/Sky Renewable Energy; Tim Scolaro Registered Architect of Orcutt Winslow Architects; Bonnie Gonzalez, Director of Business Development, the H2 Group (non-voting); and Howard Kropp, Director of Purchasing (non-voting member). The committee evaluated the offers and short-listed three vendors for interviews: Concord General Contracting; Jokake Construction Services, Inc. and McCarthy Building Companies. Presentations and interviews were held on November 28, 2016. Following the interviews, the evaluation committee combined the initial scores with the interview scores and determined that McCarthy Building Companies received the overall highest score.

On November 29, 2016, Mike Kramer, Director of Capital Projects/Maintenance; Howard Kropp, Director of Purchasing; and Paul Hartley, Principal of H2 Group, entered into negotiations with David Peterson, Vice President of Operations for Educational Services, of McCarthy Building Services to determine pre-construction services fees.

The District will, at a future date, come back to the Board to award the guaranteed maximum price (GMP) for the construction phase of this project.

January 12, 2017

*Award of Contract – 16.026 Construction Manager at Risk (CMAR) for Abraham Lincoln Site Improvement Project to McCarthy Building Companies in an amount not-to-exceed \$15,000.00 for Pre-Construction Services

The committee evaluated the responses based on the following criteria as stated in the RFQ.

Initial Screening Criteria: The selection committee will objectively evaluate the firm's abilities in accordance with the criteria listed below:

- A. Related Building Experience
- B. Scheduling and Cost Control
- C. Project Staff/Key Personnel
- D. Overall Approach Methodology
- E. Workload

INTERVIEWS AND PRESENTATIONS

Firms interviewed will be expected to address the following:

- A. Overall Approach Methodology
- B. Proposed project staff and functions
- C. Project Scheduling
- D. References
- E. Additional questions submitted by the District.

Scoring of the initial offers by the committee:

Vendor Name:	Points (600 Points Possible):
McCarthy Building Companies	550
Jokake Construction Services	537
<u>Concord General Contracting</u>	<u>531</u>
Chasse Building Team	527
Sun Eagle Corporation	526
Adolfson & Peterson Construction	522
Alexander Building Company, Inc.	509
Core Construction	508
Rytan, LLC.	499
FCI Constructors, Inc.	480
Sletten Construction Company	456

Scoring of the interviews/presentations by the committee:

Vendor Name:	Points (600 Points Possible):
Concord General Contracting	570
McCarthy Building Companies	562
Jokake Construction Services, Inc.	555

Total points scored by the committee:

Vendor Name:	Points (1,200 Points Possible):
McCarthy Building Companies	1112
Concord General Contracting	1101
Jokake Construction Services	1092

January 12, 2017

*Award of Contract – 16.026 Construction Manager at Risk (CMAR) for Abraham Lincoln Site Improvement Project to McCarthy Building Companies in an amount not-to-exceed \$15,000.00 for Pre-Construction Services

Based on the total points scored, the evaluation committee elected to move forward with negotiations with the top scoring firm, McCarthy Building Companies. If the District could not agree to fair terms for pre-construction services, the District then would have moved to the second highest scoring vendor with which to enter negotiations.

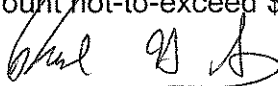
The negotiations took place at the Administrative Center in the Purchasing Department and resulted in agreement for pre-construction fees not-to-exceed \$15,000.00. These fees include:

- Developing a construction management plan as required by the client, addressing project documentation and reporting, scheduling and budget management, and contract administration.
- Attending all required meetings during the design phase.
- Reviewing plans for constructability and provide alternative design options where possible.
- Providing value engineering suggestions without reducing the quality of design or performance.
- Providing detailed cost estimates.
- Providing updated estimates reflective of alternative systems analysis and value engineering.
- Advising the client of methods to gain efficiency in project delivery; such as early GMP to hold prices and early sub-contractor selection to provide detailed design input.
- Participating in peer reviews.
- Providing long lead procurement studies and where possible, initiate procurement of long lead-time items.
- Protecting the client sensitivity to quality, safety, environmental factors, and ADA requirements.
- Developing the Guaranteed Maximum Price (GMP) of construction including establishing alternates, allowances, contingencies, and contract terms.
- Presenting GMP to Governing Board and staff.
- Providing scheduling services for both the Design Phase Services and the construction period, and maintain and update these schedules.
- Participation in any community or school staff meetings to communicate project information and status.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Award of Contract – 16.026 Construction Manager at Risk (CMAR) for Abraham Lincoln Site Improvement Project to McCarthy Building Companies in an amount not-to-exceed \$15,000.00 for Pre-Construction Services.

Superintendent _____



WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	X	Action
		_____	Discussion
FROM:	Dr. Paul Stanton, Superintendent	_____	Information
		_____	1 st Reading
DATE:	January 12, 2017		

AGENDA ITEM: *Award of Contract – 16.027 Construction Manager at Risk (CMAR) for Tumbleweed Site Improvement Project to Concord General Contracting in an amount not-to-exceed \$12,250.00 for Pre-Construction Services

INITIATED BY:	Howard Kropp, Director of Purchasing	SUBMITTED BY:	Cathy Thompson, Director of Business Services
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PRESENTER AT GOVERNING BOARD MEETING:	Howard Kropp, Director of Purchasing
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195
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SUPPORTING DATA

Funding Source: Bond
Budgeted: Yes

On October 24, 2016, the District issued a Request for Quote (RFQ) No. 16.027, Construction Manager at Risk (CMAR) Services for the Tumbleweed Site Improvement Project. The purpose of this RFQ is to obtain a qualified firm to provide pre-construction and construction services. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Seventy (70) vendors were notified of the solicitation. Thirteen (13) responsive, responsible offers were received and opened on November 8, 2016. The committee was comprised of Mike Kramer, Director of Capital Projects and Maintenance; Kim Orozco, Finance Manager for Capital Projects and Maintenance; Andre Robles, Maintenance Manager; Adele Russell, Principal of Tumbleweed; Scott Young, President/Secretary of Sky Engineering/Sky Renewable Energy; Katrina Leach, Architect/Senior Associate of DLR Group; Bonnie Gonzalez, Director of Business Development, the H2 Group (non-voting); and Howard Kropp, Director of Purchasing (non-voting member). The committee evaluated the offers and short-listed five vendors for interviews: Adolfson & Peterson Construction, Alexander Building Company, Concord General Contracting, McCarthy Building Companies, and Woodruff Construction. Presentations and interviews were held on November 29, 2016. Following the interviews, the evaluation committee combined the initial scores with the interview scores and determined that Concord General Contracting received the overall highest score.

On November 30, 2016, Mike Kramer, Director of Capital Projects/Maintenance; Howard Kropp, Director of Purchasing; and Paul Hartley, Principal of H2 Group, entered into negotiations with Dale Marr, Principal in Charge, of Concord General Contracting to determine pre-construction services fees.

The District will, at a future date, come back to the Board to award the guaranteed maximum price (GMP) for the construction phase of this project.

The committee evaluated the responses based on the following criteria as stated in the RFQ.

Agenda Item: *II.G.

*Award of Contract – 16.027 Construction Manager at Risk (CMAR) for Tumbleweed Site Improvement Project to Concord General Contracting in an amount not-to-exceed \$12,250.00 for Pre-Construction Services

Initial Screening Criteria: The selection committee will objectively evaluate the firm's abilities in accordance with the criteria listed below:

- A. Related Building Experience
- B. Scheduling and Cost Control
- C. Project Staff/Key Personnel
- D. Overall Approach Methodology
- E. Workload

INTERVIEWS AND PRESENTATIONS

Firms interviewed will be expected to address the following:

- A. Overall Approach Methodology
- B. Proposed project staff and functions
- C. Project Scheduling
- D. References
- E. Additional questions submitted by the District.

Scoring of the initial offers by the committee:

Vendor Name:	Points (600 Points Possible):
McCarthy Building Companies	518
Concord General Contracting	517
Adolfson & Peterson Construction	510
Alexander Building Company, Inc.	504
Woodruff Construction	503
Chasse Building Team	498
Jokake Construction Services	498
Sun Eagle Corporation	493
Core Construction	487
Rytan, LLC.	470
FCI Constructors, Inc.	457
Sletten Construction Company	452
Low Mountain Construction, Inc.	415

Scoring of the interviews/presentations by the committee:

Vendor Name:	Points (600 Points Possible):
Concord General Contracting	585
Alexander Building Company, Inc.	560
McCarthy Building Companies	545
Adolfson & Peterson Construction	533
Woodruff Construction	527

January 12, 2017

*Award of Contract – 16.027 Construction Manager at Risk (CMAR) for Tumbleweed Site Improvement Project to Concord General Contracting in an amount not-to-exceed \$12,250.00 for Pre-Construction Services

Total points scored by the committee:

Vendor Name:	Points (1,200 Points Possible):
Concord General Contracting	1102
Alexander Building Company, Inc.	1064
McCarthy Building Companies	1063
Adolfson & Peterson Construction	1043
Woodruff Construction	1030

Based on the total points scored, the evaluation committee elected to move forward with negotiations with the top scoring firm, Concord General Contracting. If the District could not agree to fair terms for pre-construction services, the District then would have moved to the second highest scoring vendor with which to enter negotiations.

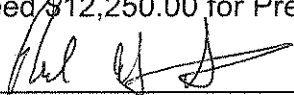
The negotiations took place at the Administrative Center in the Purchasing Department and resulted in agreement for pre-construction fees not-to-exceed \$12,250.00. These fees include:

- Developing a construction management plan as required by the client, addressing project documentation and reporting, scheduling and budget management, and contract administration.
- Attending all required meetings during the design phase.
- Reviewing plans for constructability and provide alternative design options where possible.
- Providing value engineering suggestions without reducing the quality of design or performance.
- Providing detailed cost estimates.
- Providing updated estimates reflective of alternative systems analysis and value engineering.
- Advising the client of methods to gain efficiency in project delivery; such as early GMP to hold prices and early sub-contractor selection to provide detailed design input.
- Participating in peer reviews.
- Providing long lead procurement studies and where possible, initiate procurement of long lead-time items.
- Protecting the client sensitivity to quality, safety, environmental factors, and ADA requirements.
- Developing the Guaranteed Maximum Price (GMP) of construction including establishing alternates, allowances, contingencies, and contract terms.
- Presenting GMP to Governing Board and staff.
- Providing scheduling services for both the Design Phase Services and the construction period, and maintain and update these schedules.
- Participation in any community or school staff meetings to communicate project information and status.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Award of Contract – 16.027 Construction Manager at Risk (CMAR) for Tumbleweed Site Improvement Project to Concord General Contracting in an amount not to exceed \$12,250.00 for Pre-Construction Services.

Superintendent _____



Agenda Item: *II.G.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Discussion
DATE:	January 12, 2017	<u> X </u>	Information
			1 st Reading

AGENDA ITEM: *Approval of First Reading of Proposed Amended Governing Board Policy
GCK © - Professional Staff Assignments And Transfers

INITIATED BY:	Justin Wing, Director of Human Resources	SUBMITTED BY:	Justin Wing, Director of Human Resources
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PRESENTER AT GOVERNING BOARD
MEETING:

Justin Wing, Director of Human Resources

GOVERNING BOARD POLICY REFERENCE OR STATUTORY
CITATION:

BGB

SUPPORTING DATA

Funding Source: NA
Budgeted: NA

The Washington Elementary School District (WESD) is in the process of completing a full policy review. The Superintendent's Leadership Team has met with an Arizona School Boards Association (ASBA) representative to discuss policy review to include obtaining ASBA's documentation and input for reference.

The revisions to Governing Board policy GCK - Professional Staff Assignments and Transfers is being proposed to meet the needs of WESD and reflect existing practices. Specifically, the proposed revisions focus on the overall needs of the District rather than only the instructional needs. There have been incidents in which an assignment or transfer was necessary, but the reasons were not specific to only instructional needs.

Also, the proposed revisions allows all professional staff an opportunity to apply for vacancies within the District during periods in which internal applicants are being accepted.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the First Reading of Proposed Amended Board Policy GCK – Professional Staff Assignments and Transfers.

Superintendent 

Agenda Item: *II.H.

PROFESSIONAL STAFF ASSIGNMENTS AND TRANSFERS

The Superintendent shall have the responsibility for the assignment of all personnel throughout the District. The procedure for assignment and transfer of professional staff members will be based on the ~~needs of the instructional program~~ needs of the District. In addition, no right to school, grade, or subject assignment shall be inferred from the teacher's contract.

A teacher who has been employed by the District for the major portion of three (3) or more consecutive school years and who is currently designated in the lowest performance classification for two (2) consecutive school years shall not be transferred as a teacher to another school in the District unless the District has issued a preliminary notice of inadequacy of classroom performance and approved a performance improvement plan for the teacher and the Governing Board has approved the new placement as in the best interests of the pupils in the school. Following a transfer under this provision, a teacher who continues to be designated in one (1) of the two (2) lowest performance classifications shall not be permitted to transfer to another school. A teacher shall not be transferred more than once under the provisions of this paragraph.

The transfer of teachers from one (1) school to another school within the District shall take into consideration the needs of the pupils in the District and the current distribution of teachers across all of the four (4) performance classifications as adopted by the State Board of Education.

Professional staff members may apply ~~for transfer or reassignment, whether or not a vacancy exists.~~ for other posted vacant positions when internal applicants are being accepted. Transfers will not be approved during the school year unless the needs of the District dictate such approval.

The resolution of any conflicts over the need for a transfer or reassignment shall be based on what is best for the instructional program, the needs of the students, and the overall needs of the District as defined by the Superintendent.

Adopted: date of Manual adoption

LEGAL REF.:

A.R.S. 15-537

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Discussion
		<u> </u>	Information
DATE:	January 12, 2017	<u> </u>	1 st Reading

AGENDA ITEM: * Teacher Evaluation System Verification – Statement of Assurance

INITIATED BY:	<u>Dr. Paul Stanton,</u>	SUBMITTED	<u>Dr. Paul Stanton,</u>
	<u>Superintendent</u>	BY:	<u>Superintendent</u>

PRESENTER AT GOVERNING BOARD MEETING: Dr. Paul Stanton, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Each year the District must submit evidence to the State Board of Education that the evaluation system originally approved by the State Board of Education continues to meet all requirements set forth in A.R.S. § 15-537.

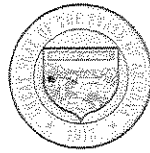
The attached Statement of Assurance form will be used as the basis for submitting an aggregated list of participating districts to the State Board of Education at its regularly scheduled meeting in February 2017. Districts will be notified after March 1, 2017 of the State Board of Education's decision. The State Board of Education's approval will signify that participating districts may continue the 1.25% budget level initially approved by the State Legislature.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Teacher Evaluation System Verification – Statement of Assurance.

Superintendent 

Agenda Item *II.I.



State of Arizona
Department of Education

TO: District Superintendents

FROM: Steve Larson, Director of Effective Teachers and Leaders

SUBJECT: REFERENCE: A.R.S. §15-952.A.3
Teacher Evaluation System Verification – FY 2017-2018

A.R.S §15-952.A.3 specifies that local governing boards must submit evidence to the State Board of Education that the evaluation system originally approved by the Board continues to meet all requirements set forth in A.R.S §15-537. (Note: local governing board approved modifications are considered part of the original document)

The Statement of Assurance form will be used as the basis for submitting an aggregated list of participating districts to the State Board of Education at the regularly scheduled meeting in February 2016. The Board approval will signify that participating districts may continue the 1.25% budget level (expended solely for teacher compensation as specified in A.R.S. §15-952, Paragraph C) initially approved by the state legislature.

Please complete the Statement of Assurance form and submit through ALEAT by February 1, 2017.

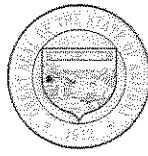
Please contact the Effective Teachers and Leaders Unit at 602-364-1842 or hqtsupport@azed.gov with any questions.

Thank you,

Steve Larson
Director of Effective Teachers and Leaders
Arizona Department of Education



1535 West Jefferson Street, Phoenix, Arizona 85007 • (602) 542-5460 • www.azed.gov



State of Arizona
Department of Education

STATEMENT OF ASSURANCE

TEACHER EVALUATION SYSTEM STATUS – (FY 2017-2018)

A.R.S. §15-952.A & A.R.S. §15-537

SCHOOL DISTRICT: Washington Elementary School District #6

Directions: Each statement below needs to be checked and the statement signed by the district Governing Board President or designee. Statements must be submitted to the Arizona Department of Education by February 1, 2017.

 X The district system is in compliance with A.R.S. §15-537.

 X Monies have, or will be expended solely for teacher compensation as specified in A.R.S. §15-952, Paragraph C.

PRINT: Aaron Jahneke
(Governing Board President or designee)

SIGNATURE: _____ DATE: _____

RETURN TO:

Submit through ALEAT



1535 West Jefferson Street, Phoenix, Arizona 85007 • (602) 542-4361 • www.azed.gov

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Information
		<u> </u>	1 st Reading

DATE: January 12, 2017

AGENDA ITEM: Proposed Governing Board Meeting Dates for the 2017-2018 School Year

INITIATED BY:	<u>Shannon Tucker, Board Secretary</u>	SUBMITTED BY:	<u>Shannon Tucker, Board Secretary</u>
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PRESENTER AT GOVERNING BOARD MEETING: Aaron Jahneke, Governing Board President

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BE and A.R.S 38-431.02; 15-321, & 15-843

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Attached is a calendar of proposed Governing Board meeting dates for the 2017-2018 school year based on A.R.S. 38-431, 15-321, 15-843 and BE.

Based on board policy BE – School Board Meetings, which states that meetings shall occur the second (2nd) and fourth (4th) Thursdays of each calendar month except for July, November and December the following two (2) conflicts exist:

- October 26, 2017 – occurs during fall break, the District Administration Office is open.
- March 22, 2018 – occurs during spring break, the District Administration Office is closed.

SUMMARY AND RECOMMENDATION

Discussion and possible adoption of the proposed schedule of Governing Board meeting dates for the 2017-2018 school year

Superintendent 

BE © SCHOOL BOARD MEETINGS

The Board shall transact all business at official meetings of the Board. These may be either regular or special meetings, defined as follows:

- Regular meeting - the usual official legal-action meeting, scheduled and held regularly.
- Special meeting - an official legal-action meeting called between scheduled regular meetings to consider only specifically identified topics.

Every meeting of the Board, regular or special, shall be open to the public except for an executive session that is held in accordance with state law. A "meeting" is defined as the gathering, in person or through technological devices, of a quorum of members of a public body to discuss, propose or take legal action, including any deliberations with respect to such action, that has been properly noticed, pursuant to Arizona Revised Statutes.

Notice of all Governing Board meetings, regular and special, shall be posted in compliance with the requirements prescribed by A.R.S. 38-431.02 and described in Board Policy BEDA.

Regular Board Meetings

The second (2nd) and fourth (4th) Thursdays of each calendar month are designated as the regular Board meeting dates, except July, November and December, which shall have one regular monthly meeting.

A regular meeting may be rescheduled or canceled:

- By majority vote of the Board when noticed as a meeting agenda item.
- By declaration of the Board President, or if the President is unavailable another member of the Board, in consultation with the Superintendent, when a significant event beyond the Board's control renders attendance at the meeting unsafe or unreasonable in light of the circumstance, such as:
 - Significantly inclement weather conditions, or
 - A local, state, or national emergency of a magnitude it intervenes to the extent that convening of the meeting is inadvisable.
- When the absence of a quorum of the Board will render the meeting impermissible.

Every regular meeting of the Board shall be open to the public, and the Board shall meet at the most convenient public facility in the District. (If a public facility is not available within the District, the Board may meet at any available public facility convenient to all Board members, regardless of the county or school district in which the facility is located.)

Special Board Meetings

Special meetings may be called whenever deemed necessary. Written or telephoned notice of all special meetings shall be given to the members of the Board at least twenty-four (24) hours prior to the time stated for the meeting to convene. Said notice shall indicate the purpose of the special meeting. No business other than the matters specified in the notice shall be transacted at such meeting.

Adopted: November 18, 2010

LEGAL REF.:

A.R.S. 15-321, 15-843, 38-431 et seq.

A.G.O. 179-45

CROSS REF.:

BEC - Executive Sessions/Open Meetings, BEDA - Notification of Board Meetings, BEDB - Agenda

BEDC - Quorum

**Washington Elementary School District
Governing Board Meeting Schedule
2017-2018
DRAFT**

Meeting Dates:	Time:	Location:
July 13, 2017	7:00 p.m.	Governing Board Room
August 10, 2017	7:00 p.m.	Governing Board Room
August 24, 2017	7:00 p.m.	Governing Board Room
September 14, 2017	7:00 p.m.	Governing Board Room
September 28, 2017	7:00 p.m.	Governing Board Room
October 12, 2017 <i>* Fall Break (District Office open)</i>	7:00 p.m.	Governing Board Room
October 26, 2017	7:00 p.m.	Governing Board Room
November 9, 2017	7:00 p.m.	Governing Board Room
December 14, 2017	7:00 p.m.	Governing Board Room
January 11, 2018	7:00 p.m.	Governing Board Room
January 25, 2018	7:00 p.m.	Governing Board Room
February 8, 2018	7:00 p.m.	Governing Board Room
February 22, 2018	7:00 p.m.	Governing Board Room
March 8, 2018	7:00 p.m.	Governing Board Room
March 22, 2018 <i>*Spring Break (District Office Closed)</i>	7:00 p.m.	Governing Board Room
April 12, 2018	7:00 p.m.	Governing Board Room
April 26, 2018	7:00 p.m.	Governing Board Room
May 10, 2018	7:00 p.m.	Governing Board Room
May 24, 2018	7:00 p.m.	Governing Board Room
June 14, 2018	7:00 p.m.	Governing Board Room
June 28, 2018	7:00 p.m.	Governing Board Room

* Regular Governing Board meetings start at 7:00 p.m. and are held in the Governing Board Room at the Administrative Center – 4650 West Sweetwater Avenue, Glendale Arizona 85304.

Note: It is likely that a telephonic Special Board meeting will be necessary for July 27, 2017 to review and consider new employees who are being recommended to begin work on August 1, 2017.

Agenda Item: III.A.